



Napa Valley College Criminal Justice Training Center

PRESENTS

FIELD TRAINING OFFICER

- PURPOSE:** This course will provide participants with the skills and knowledge required of a Field Training Officer for new hires. The course will cover objectives of an FTO program, evaluations and instructional techniques, standardized evaluation guidelines and procedures for documenting and recommending retention or rejection. This course meets the P.O.S.T. field-training requirement.
- DATES:** July 9- 13, 2012 8:00 AM to 5:00 PM
October 8- 12, 2012 8:00 AM to 5:00 PM
- COST:** \$287.00 includes registration and materials
- LOCATION:** Napa Valley College Criminal Justice Training Center – Room 1013
- CERTIFICATIONS:** P.O.S.T Certified - Plan II
- REGISTRATION:** To enroll in a course go to www.nvccjtc.org and click on “Enroll In A Course Now.” Online applications for enrollment will receive an invoice within 72 hours. Contact the main office at (707) 253-3255 with any registration problems or questions. **Seats are not reserved until payment is received.**
- CANCELLATION POLICY:** Cancellations received 15 business days prior to the first day of class are eligible for a full refund. All fees are non-refundable within 15 business days of the first day of class. This class requires a minimum enrollment of students. Should the class be cancelled, students will be notified 15 business days prior to the first day of class.
- PARKING:** A parking permit is not required for exempt vehicles. A daily \$2.00 parking permit is required for all other vehicles; the permit should be purchased from one of the parking machines located in the parking lots. Students may not park in any area painted orange or marked as STAFF parking. This includes marked and un-marked police vehicles.
- EQUIPMENT REQUIRED:** **Students must bring a copy of their department’s FTO Manual** to class for use as a reference. All other required materials will be provided to students.



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For more information:

